



# The Athelstan Trust

## Careers Education, Information, Advice and Guidance Policy

Date of Review	Approved by	Date of Approval	Next Review	Website
March 2017	Board	23/3/17	March 2020	Yes

### Introduction

The Athelstan Trust wants all students to meet their aspirations and reach their full potential. Careers education and Work Related Learning are an integral part of the preparation of students for the opportunities, responsibilities and experience of adult life. Our main concern is preparing students for the choices, changes and transitions affecting their future education, training and life as adult members of society. We wish students to have the knowledge and skills required to make informed choices.

We will plan/promote a broad and balanced curriculum that promotes the spiritual, moral, social and cultural values of the Trust. There will be a positive holistic approach with provisions made throughout the curriculum and out of school activities.

### Rationale

The aims of the Careers education and work related learning are:

1. To develop knowledge, skills and attitudes students need for adult and working life.
2. To broaden the career aspirations of all students.
3. To enable students to see the relevance and importance of education and understand the importance of lifelong learning.
4. To motivate students to develop knowledge and understanding of the world of work.
5. To provide students with the statutory entitlement of preparation for adult life.
6. To ensure that students have a clear awareness of the career opportunities available to them.

### Specific Aims

Our learning aims and learning objectives will reflect those set out in the QCA framework and will ensure the highest quality of WRL activities.

- \* Enable all learners to develop, recognise and apply their skills for enterprise and employability.
- \* Enable students to extend their understanding of work and understand how business enterprises operate.
- \* Regularly monitor and review provision to ensure quality.
- \* Ensure that regular self-assessment audits occur, of staff, learners, and partners.
- \* Enable students to utilise their experience of work to extend their understanding of work and the opportunities available to them after education.
- \* Enable students to experience different working practices and experience ideas and challenges from the business world via trips/events/classroom activities.
- \* Utilise partner links to inform learners of careers options, how business operates, and employment diversity, at pre-option stage and throughout KS4 and 5.

### Objectives and procedures

1. To develop students' awareness and understanding of their own abilities, talents, aptitudes, strengths and weaknesses.
2. To provide students with reliable, accurate and up-to-date information about the range of opportunities available in education, training and employment.
3. To develop knowledge and understanding of the world in which students live and work.
4. To develop the students' ability to make informed choices about their future careers.
5. To enable students to manage effectively the transition from school to new roles and situations.
7. To enable students access to a Careers Adviser for advice on future choices.



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### **Student needs**

The careers programme is designed to meet the needs of students within the Trust. It is differentiated and personalised to ensure progression through activities that are appropriate to students' stages of career learning, planning and development.

### **Entitlement**

Students are entitled to CEIAG which meets professional standards of practice and which is person-centred and impartial. It will be integrated into students' experience of the whole curriculum and be based on a partnership with students and their parents or carers. The programme will raise aspirations, challenge stereotyping and promote equality and diversity.